## Alabama Public Charter School Commission Charter School Application Process

An applicant shall contact the charter school education administrator at the Alabama State Department of Education to participate in an applicant workshop in August before submitting an application to the Alabama Public Charter School Commission (APCSC) via Charter.Tools.

Application is submitted to APCSC via Charter.Tools. A copy should be emailed to the charter school education administrator. **Applications are due on December 17, 2019**. The APCSC shall schedule a public hearing for the application for a charter school upon reasonable public notice, within (<u>60</u>) **sixty days** after receiving the application.

The APCSC may request clarifying or additional information from the applicant during the review to occur within ( $\underline{60}$ ) sixty days.

It is recommended that the applicant hold community meetings in the jurisdiction where the proposed charter school is to be located.

The APCSC will schedule a public meeting to rule on the submitted application within (60) sixty days of submission date. If approved, the charter contract must be executed within (60) days of the APCSC resolution.

The APCSC denies the application and provides a written review of the reason(s). Application process ended.

Local school board authorizers have (30) days to report final decisions on received applications to the Alabama State Department of Education. Applicants denied by Local school board authorizers may file an appeal to the APCSC. All materials must be submitted to the APCSC.

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APCSC shall schedule a public hearing in the jurisdiction where the proposed school will be located within (60) sixty days. The APCSC may request clarifying information during the review to occur within (60) sixty days. The local board authorizers appoints a rotating member to the APCSC. The APCSC rules within (60) days.

APCSC reverses decision

APCSC upholds the decision. School not approved. Application process ended.

## APPROVED CHARTER SCHOOL PREPARES TO OPEN

Before a charter school may open, the Alabama Public Charter School Commission must verify that the preopening conditions from the charter contract have been met.

Please contact the Alabama Public Charter School Commission Liaison, Logan Searcy at <u>lsearcy@alsde.edu</u> or (334) 694-4908 for assistance.